



## COMMISSION SPECIAL MEETING AGENDA

April 18, 2023

To be held virtually via MS Teams and in person at the Seattle-Tacoma International Airport – Conference Center, International Room, located at 17801 International Blvd, Seattle WA, Mezzanine Level. You may view the full meeting live at [meetings.portseattle.org](https://meetings.portseattle.org). To listen live, call in at +1 (425) 660-9954 or (833) 209-2690 and Conference ID 663 369 496#

### ORDER OF BUSINESS

10:30 a.m.

#### 1. CALL TO ORDER

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

#### ▶ 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder, add, or remove items from the agenda*)

#### 4. SPECIAL ORDERS OF THE DAY

#### 5. EXECUTIVE DIRECTOR'S REPORT

#### 6. COMMITTEE REPORTS

7. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

During the regular order of business, those wishing to provide public comment on items related to the conduct of the Port will have the opportunity to:

**1) Deliver public comment via email:** All written comments received by email to [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) will be distributed to commissioners and attached to the approved minutes.

**2) Deliver public comment via phone or Microsoft Teams conference:** To take advantage of this option, please email [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) with your name and the topic related to the conduct of the Port you wish to speak to by 9:00 a.m. PT on Tuesday, April 18, 2023. (***Please be advised that public comment is limited to topics related to the conduct of the Port only.***) You will then be provided with instructions and a link to join the Teams meeting.

**3) Deliver public comment in person by signing up to speak on your arrival to the physical meeting location:** To take advantage of this option, please arrive at least 15 minutes prior to the start of any regular meeting to sign-up on the public comment sheet available at the entrance to the meeting room to speak on items related to the conduct of the Port.

**For additional information**, please contact [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org).

8. **CONSENT AGENDA** (*consent agenda items are adopted by one motion without discussion*)

8a. Approval of Minutes of the Regular Meeting of April 11, 2023. **(no enclosure)**

8b. Authorization for the Executive Director to Increase Project Budget by \$4,639,000, for a Revised Total Budget of \$14,656,000; to Execute a Professional Services Contract for Design Services; to Prepare Design and Construction Bid Documents; to Advertise and Execute a Major Works Construction Contract for the Installation of the Secondary Air Compressor Portion of this Project; and to Utilize Port Crews for Pre-Construction Activities and Abatement, for an Amount Requested of \$3,500,000, and an Estimated Total Project Cost Not-to-Exceed \$14,656,000, for the Deaerator and Condensate System Upgrades Design and Construction Project at the Central Mechanical Plant. (CIP# C801223) **(memo and presentation enclosed)**

8c. Authorization for the Executive Director to Increase the Project Scope and Associated Budget by \$1,000,000 for a Final Revised Total Budget of \$15,000,000 and to Purchase One Passenger Loading Bridge and Associated Equipment for Gate B11 at Seattle-Tacoma International Airport. **(memo enclosed)** (CIP# C801180/CIP# C801308)

## 10. NEW BUSINESS

10a. Order No. 2023-05: An Order of the Port of Seattle Commission to Develop a Language Access Policy and Plan that Ensures Inclusion of Non or Limited English Speakers, Including those who are Hard of Hearing or Deaf, in the Use of Port Services and Facilities; and the Portwide Implementation of a Plan Directing Divisions with Publicly-Facing Public Services to Offer Language Assistance Services Including Translation and Interpretation. **(order and presentation enclosed)**

## 11. PRESENTATIONS AND STAFF REPORTS

11a. Sustainable Century and Fly Quiet Awards. **(memo and presentation enclosed)**

## 12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

## 13. ADJOURNMENT